Resume Instructions

1. Remove the example text, from each area, and replace it with your personal information. Be sure to save your updates.

2. If for any reason you would like one or more of the bulleted sections to have 2 or 3 columns you may do this by:
   - Right Click in the area that you would like to add additional bullet points.
   - Select **Split Cells**.
   - Choose 2 or 3 columns.
   - Click **OK**.
   - Now you have space for more bullet points.

3. After you are done filling out your information, you will want to remove all the borders on your new resume.
   - First, find the word "**Age**" and Right Click on it.
   - Select **Table Properties**.
   - Select **Borders and Shading**.
   - Click **None**.
   - Click **OK**.
   - Then click **OK** again.
   - Then **Save** all your hard work.

4. Next, print your resume.

5. Be sure to pack your resume and bring it with you to pageant Check-In.